



Hygia College of Pharmacy

Faizullaganj, Prabandh Nagar, Ghaila Road, Lucknow-226020 (U.P.)

Details of Training and Placement Cell

Name of the placement officer	Mr Vivekanand Prajapati
Email:	prajapativ@hygia.in
Phone No.:	8700445728
Mobile No of the placement officer	8700445728
No. of students participated in different drives	NA
No. of the student placed	NA
Percentage of placement with offer letters	NA
Name & no of companies participated in placement drive	NA

(copy of the constitution to be enclosed and minutes of all meetings to be attached in pdf format.)


Signature of Head of the Institution



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Reference No: -HCOP/TPC-3/2022

Dated: Jan 03, 2023

Minutes of Meeting

NAME OF COMMITTEE	Training and Placement Cell
TYPE OF MEETING	EXECUTIVE COMMITTEE/GENERAL BODY
RECORDER	Director
TIME	2.30 p.m
VENUE	Director Office
MEETING AGENDA	Placement Oriented Training Program
NAME OF FACULTY PARTICIPANTS	As per the attached attendance sheet (Annexure-I)
ATTENDEES & APOLOGIES	As per the attached attendance sheet (Annexure-II)
MINUTES & DECISIONS	
<ol style="list-style-type: none">1. The Placement Oriented Training (POT) Program was introduced and reviewed first in the meeting. The POT was so designed to prepare the students for the recruitment process in the industries,2. The placement-oriented training programme will cover the following subjects: creating a CV, to introduce oneself, engagement in group discussions, preparation for interviews, and conduction of mock interviews.3. The training session will assist students to acquire technical skills to face interviews confidently.4. The training will take into consideration the requirements of market expectations in order to place as many students as possible through campus and off-campus employment drives with the top companies.5. The meeting ended with a vote of thanks at 03.00 p.m.	

Vivek

Vivekanand Bajapati

Committee Head
(Name & Signature)

Nancy Verma

Director

Annexure-1

Meeting attended by Training and Placement Cell:

1. **Mr. Vivekanand Prajapati (Chairperson)**
2. **Mr. Akbal Ahmad**
3. **Ms. Priyanka Mishra**
4. **Mr. Rehan Ahmed**
5. **Ms. Chhavi Mishra**